



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MATERIEL COMMAND
9301 CHAPEK ROAD
FORT BELVOIR, VA 22060-5527

CPL 07-02-AMCIG
26 March 2007

AMCIG

MEMORANDUM FOR ALL SOLDIERS AND CIVILIANS AT HQ AMC

SUBJECT: Command Policy Letter – Rights of Soldiers and Civilian Employees to Present Complaints or Request Assistance from the Inspector General

1. All Soldiers and civilians have the right to present complaints, grievances or requests for assistance to the Inspector General (IG). Before visiting the IG, first consider whether your concerns can be addressed by your chain of command. There is no requirement to present your concerns through the chain of command before visiting the IG; however, adherence to personnel rules regarding absences is required. Department of the Army personnel are prohibited from taking any adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG.

2. You may visit or call your IG:

Office of Inspector General
Room: 2-1SE1904
Office Hours: 0730-1600
Address: 9351 Hall Road, Fort Belvoir, VA 22060-5527
Telephone: 703-806-9070
Anonymous e-mail to AMC Commander: See instructions at
www.hqamc.army.mil/cgdesk/howto.html

3. In accordance with Army Regulation 20-1, the IG has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask for help, make a complaint, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.

4. Other avenues of redress include writing to the Department of the Army IG (DAIG) at: HQDA (SAIG-AC), The Inspector General, 1700 Army Pentagon, Washington, DC 20310-1700; or calling 703-601-1060/1-800-752-9747. You may also call the Department of Defense IG Hotline at 703-604-8569/1-800-424-9098.

//Signed//
BENJAMIN S. GRIFFIN
General, USA
Commanding